



Job Description Cleaner-in-training Part-time

This is a job for a person with Down syndrome, aged 18 years or over, working for BroadSpectrum, a company that provides operations and maintenance services to many different clients, all around Australia and the world.



This is a physically active job with suitable rest periods during your shift.

A cleaner-in-training will work with the Cleaning Team to provide high quality cleaning services to public schools.

This position is located in Carlingford on Pennant Hills Rd, close to the bus stop.

You must be able to work:

A minimum of 16 hours per week between the times of 2-6pm, 4 days a week, committing to a period of 6 weeks Induction Training (paid work).

The days will be determined between BroadSpectrum and the successful candidate.



This is the ideal position for a person wanting to learn cleaning skills that could lead to a permanent role in a school.



Things you will do in the job.



- Sign in and check communication book
- Be assigned your tasks from the Cleaning Supervisor
- Help clean classrooms such as dusting, wiping desks and windowsills, picking up rubbish, emptying rubbish bins
- Help clean bathrooms, kitchens and outdoor areas
- Learn to use the vacuum cleaner
- Learn to use a leaf blower
- Clean and store away equipment
- Sign off



You must be able to



Work with a support person

Travel to work, either independently, or with your support person if required.

Do your job under the guidance of the Cleaning Team member and a Disability Support Worker if required.



Speak up

Ask for help if you need it.

Tell people your ideas and make suggestions.

Pass these tests

- Police clearance
- Working With Children Check
- Company Medical (company policy)



How to apply for the job



Send your:

1. resumé
2. answers to the questions on page 5 and 6 by email to:

Jodie.Cranfield@broadpectrum.com



A resumé says what you have done and what you are good at.

This could include

- Other jobs you have done
- Volunteer work
- Your skills
- School and education
- Your interests and hobbies
- Your special achievements

Your resume must also include the name and phone number of 2 referees.

Referees are people who know you and can talk about the things you are good at and how you work with other people.

Please answer these questions



What is your name:



Where do you live:



How can we contact you by phone:



What jobs have you had?



What education or training have you had?

What are you good at?



What are you interested in?





Interview



If you get an interview we will ask you things like:

- Why do you want to work as a cleaner?
- Are you interested in training to eventually be a full-time caretaker at a school?
- What things are you good at?

Questions

If you have any questions you can contact **Jodie Cranfield** on

- 0429 168 293
- jodie.cranfield@broadpectrum.com



Visit our website to see who we are:

www.broadpectrum.com

Applications close on 6th September 2019

